**Central Coast Weavers**

**Zoom Board Meeting**

**April 14, 2020**

Members present: Diane Ayres, Maria Bolyanetz, Kathy Briles, Else Drengler, Roberta Foster, D’Elin Lohr, Karen McCleary, Patricia Martin, Camille Nelson, Joan Schlichting, Yvonne Smith, Jannie Taylor, Kay Thorne, Rosemary Thorne

President D’Elin called the Zoom meeting to order at 5:34 p.m.

**Election of 2020/2021 officers** – D’Elin reported that 78 persons participated in the online election. The slate proposed by the Nominations Committee was elected. The new officers are Carole Snow and Wendy-Marie Teichert, co-1st vice presidents, Thursday programs; Patricia Martin, 2nd vice president, workshops; and Rebecca Evans and Irene Rush, co-3rd vice presidents, Saturday programs.

**Treasurer’s report** – Karen W. reported balances of $5,603.11 in checking and $8,750.32 in savings. She will be mailing refunds for the Joanne Hall workshop. Jannie will add a note in the Draft to contact Karen if you did not receive one.

**Chair reports**

* **Programs** – all planned programs have been canceled for the immediate future. Yvonne and Kathy will pass on program information to the new officers, if they should wish to reactivate these canceled programs.
* **Workshops** – Diane and Patricia confirmed that all planned workshops are canceled and any in the planning stages are on hold.
* **Membership** – Camille reported that we recently received one new member, making the total members 152. She has collected $4,110 for this fiscal year.
* **Retreat** – Roberta submitted a report ahead of the meeting. At present, we have a contract for 15 people. The camp is still planning summer camp and groups into the fall, but they are being very flexible depending on what happens. They are not holding groups to the number in the contract. If the camp cancels an event, there is a 100% refund; if a group cancels, there’s a 90% refund. Roberta will continue as usual but will not turn in checks until we know what is happening.
* **Highway Clean-up** – D’Elin reported in Becky’s absence. Cal Trans has canceled all clean-up activities until the situation is back to normal.
* **Web site** – Karen M. described issues in updating the web site. Issues were discussed that went over my head. She will ask Flo if she is interested in working with her as a paid web designer. Camille will begin collecting 20/21 dues, but will ask everyone to pay by Paypal if possible.
* **CNCH** – Kay reported that registrants should be receiving their refunds. Very early registrants will receive theirs last, due to the mechanics of the registration system. If you have booked for a hotel room, you must cancel that yourself.

**Old Business**

* **Curtain project** – The project is on hold. One additional length must be woven. The Railroad Museum has events scheduled for August and October. If these take place, we will plan for the curtains to be installed by then.
* **Picnic** – the June picnic has been canceled. After discussion, it was decided not to announce a reschedule for August, but ask Jannie to announce that we will plan for a social meeting when it is safe.
* **Measuring tapes** – Kay announced that the tapes have been received and a few already sold to Guild members.
* **Tables** – Rosemary announced that the four 6’ tables have been purchased at $39.99 each, for a total of $159.96.

**New Business**

* **Dues for 2020/21** – Following discussion of various options [year with no dues, $15 dues for year, change fiscal year, etc.], the vote was to charge $15 for the year beginning July 1 for all members, including new members. Special care will be taken to remind people this is a one-time event and regular dues of $30 will recommence in 2021/22.
* **President’s Question** – D’Elin asked the board’s guidance on a procedural issue especially important in this closed period. If an issue has been fully discussed via email and members have reached a consensus, can she take that as the decision or should we have a formal vote? The Board agreed that many issues in the past have been decided by consensus rather than vote and that this is acceptable.
* **Zoom show and tell** – D’Elin said she had received a suggestion of a show-and-tell by Zoom. The Board decided not to implement the idea at this time.
* **Officer’s Manual** – Since this year we will have four new officers with fairly little experience in the Guild and no Board experience, Rosemary suggested that perhaps we should put together a manual of important Guild documents for them. It would include the By-Laws and policy statements, their job description, the annual budget, generic Guild calendar and copies of forms. As the job descriptions on file for these positions are very brief, Yvonne and Kathy have talked to the new officers. Yvonne will send D’Elin and Rosemary a copy of her guidance to them for inclusion.
* **Church rent** – The Methodist Church has indicated they will either refund money for missed meetings or carry it forward to the next year. The Board advised carrying it over. D’Elin will send them the dates of next year’s meetings.
* **Draft** – Jannie announced that she will be preparing one soon. She will lead with an article explaining the 2020/21 dues situation.

The meeting was adjourned at 6:49.

A great thanks to D’Elin for arranging the Zoom meeting and tutoring those of us who had never used it before.

Respectfully submitted,

Rosemary Thorne

Recording Secretary